

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR SESSION

Tuesday, January 5, 2016, 6 pm  
Duchesne County School district office 50 E 100 S Duchesne, Utah

**OFFICERS:** President Mark Thacker presided with Board Members Bruce Timothy, Newell Richens, Bart Morrill, and Gordon Moon present, as well as Superintendent David Brotherson, and Business Administrator Dee E. Miles.

**VISITORS:**

Tony Grant	Shauna Perry	Jana Sweat	Darin Jenkins
Omar Gutoff	Alaina Rasmussen	Jessie Johnson	Scott Forsyth
Glen Simkins	Sheryll Taylor	Lola Stansfield	

**EXECUTIVE SESSION:** Mr. Morrill moved and Mr. Moon seconded that the Board go into executive session to discuss potential litigation; aye votes: Mr. Thacker, Mr. Moon, Mr. Timothy, Mr. Richens, Mr. Morrill, Nay votes: none. Motion passed. President Thacker closed the regular session at 6:15 p.m. Mr. Morrill moved and Mr. Timothy seconded that the Board go out of executive session at 6:35 p.m.; passed unanimously. President Thacker reopened the regular session at this time.

**WORK SESSION:** The Board discussed development of the road to the new Union High building site.

**REGULAR SESSION:** President Thacker called the regular session to order at 7:06 p.m. and Mr. Moon offered prayer. Mr. Richens led the Pledge of Allegiance to the Flag of the United States of America.

**AGENDA, MINUTES:** Mr. Moon moved and Mr. Richens seconded to approve the agenda and the minutes of the regular meeting held Thursday, December 10, 2015; voting was unanimous in the affirmative.

**RECOGNITION:** The lunch staff from Duchesne Elementary was recognized for their superior service and Omar Gutoff as Teacher of the Month.

**ADMINISTRATIVE REPORTS:** The Board reviewed reports from the administration. Lola Stansfield, Con Amore Principal, reported on the collaborative work with special education staff to meet the needs and goals of students. Darin Jenkins, Tabiona Principal, reported on the challenges of one teacher serving all students for math. A new approach this year utilizing Edgenuity has made a huge difference. New programs for intervention and rigor have engaged students by requiring notes and documenting work.

**OPEN TIME:** At 7:37 p.m., President Thacker allowed anyone not on the agenda to address the Board. There being no one, President Thacker closed open time at 7:38 p.m.

**ACTION ITEMS:**

1. Bus Driver Handbook 2nd Reading – Glen Simkins reviewed updates to the accident and dress code sections. Mr. Moon moved and Mr. Richens seconded to approve. Passed unanimously.
2. Nondiscrimination Policy 2nd Reading – Mr. Miles noted the policies were updates to meet new State and Federal requirements for age. Mr. Moon moved and Mr. Richens seconded to approve. Passed unanimously.
3. Procurement Policies 2nd Reading – Mr. Moon moved and Mr. Richens seconded to approve. Passed unanimously.
4. General Procurement 2<sup>nd</sup> Reading – New definitions promote competition. Mr. Moon moved and Mr. Richens seconded to approve. Passed unanimously.
5. Awarding Contracts by Bidding Policy 1<sup>st</sup> Reading – After review, Mr. Morrill moved and Mr. Moon seconded to approve; passed unanimously.
6. Awarding Contracts by Request for Proposals Policy 1<sup>st</sup> Reading – After review, Mr. Morrill moved and Mr. Moon seconded to approve; passed unanimously.
7. Exceptions to Standard Procurement Process Policy 1<sup>st</sup> reading After review, Mr. Morrill moved and Mr. Moon seconded to approve; passed unanimously.
8. Small Purchases Policy 1<sup>st</sup> Reading – After review, Mr. Morrill moved and Mr. Moon seconded to approve; passed unanimously.
9. Employment Licensure Policy 1<sup>st</sup> Reading – After review, Mr. Morrill moved and Mr. Moon seconded to approve; passed unanimously.

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10. Employment Background Check Policy 1<sup>st</sup> Reading – After review, Mr. Morrill moved and Mr. Moon seconded to approve; passed unanimously.

**DISCUSSION ITEMS:**

1. Annual Convention – The Board made plans to attend.
2. Uintah School District Board Meeting – The Board planned to attend on the 12<sup>th</sup>.

**EXECUTIVE SESSION:** Mr. Morrill moved and Mr. Richens seconded that the Board go into executive session to discuss personnel; aye votes: Mr. Thacker, Mr. Moon, Mr. Timothy, Mr. Richens, Mr. Morrill, Nay votes: none. Motion passed. President Thacker closed the regular session at 7:54 p.m. Mr. Morrill moved and Mr. Timothy seconded that the Board go out of executive session at 8:18 p.m.; passed unanimously. President Thacker reopened the regular session at this time.

**ADJOURNMENT / FUTURE PLANNING:** President Thacker adjourned the meeting at 8:19 p.m. The next meeting will be February 11, 2016 at the Roosevelt Jr. High School, 350 West 200 South, Roosevelt, Utah at 6 p.m.